ONLINE Class Rules:

1. To enter the class, Student will need a **meeting ID and password** which will be provided on **LMS (in the announcement tab) a day before the class.**
2. To avoid confusion, **students will have to ensure their presence 10 mins earlier** than the starting time of the class. Teacher will lock the meeting with in 10 mins so **BE ON TIME**.
3. For students **mic is on mute** by default to **avoid disturbance** in the class.
4. If any student wishes to speak or have any questions to ask then raise his/her hand **by going to "participants"**.
5. **Students will Unmute their mic when they are asked to speak and then mute it again after speaking.**
6. Students should not raise their hand unnecessarily.
7. Student's <mark>CAMERAS WILL BE ON</mark> at all times, if not then teacher will block that particular student for turning it off.
8. The attendance will be taken in the first **10 minutes** after which the meeting will be locked. **Attendance is mandatory**.
9. In case of **an emergency** (electricity or internet issues) drop a message in the whatsapp group or a regular text regarding your issue at least 10 minutes before the class is about to begin. Students' issues will not be catered any later.
10. Students can use the **chatbox** to convey their message if there is some problem with their mic.
11. Before coming into the class, **revise the concepts** taught in 2-3 previous classes.
12. The zoom session will be over **after 40 minutes** after which students will have to **rejoin** using the same meeting ID as before. If they do not join the second session they will be marked absent.
13. Submissions are open for **23 hours**.
14. In case students are unable to access their LMS, contact the school administration.
15. The **cut-off date is 48 hours** from the time the assignment has been assigned.
16. Students will have one test per subject per week. (Scheduled or surprise).
17. Submit work using **CamScanner** only!
18. All work is to be attempted on the workbook or copies unless stated otherwise.